

Full-Time Maintenance/Custodian

Our Lady of the Desert Church, Apple Valley, CA and St. Paul Church, Lucerne Valley, CA

The Diocese of San Bernardino is a vibrant and diverse community of Roman Catholic Believers committed to bringing the Good News of Jesus Christ to all we encounter. We are guided by the core values of hospitality, Collaboration, faith sharing and reconciliation. Through the impact of the Gospel, we seek to fill lives with hope.

RESPONSIBILITIES INCLUDE, BUT NOT LIMITED TO:

- Cleans and maintains all buildings of the parish; includes the church, hall, ministry building, offices, restrooms and kitchens.
- Dusting, mopping, empty trash containers, vacuuming carpets, clean windows and fixtures.
- Sanitize using electro-static sprayers. Training and PPE provided.
- Perform routine scheduled monthly, semi-annual and annual major janitorial duties.
- Other duties as assigned.
- Order and maintain adequate inventory of janitorial supplies.
- Provide set-up of facilities for scheduled events and meetings.
- Report concerns and issues with plumbing, electrical and unsafe conditions.
- End of day security routine locking and securing entire facility including gates.
- Maintains janitorial inventory and keeps updated equipment logs.

QUALIFICATION REQUIREMENTS:

- Must be able to pass DOJ and FBI background clearance.
- Minimum high school graduate or G.E.D
- 2 -3 years of experience in construction, plumbing, electrical or equivalent.
- Knowledge of cleaning products and safe usage.
- Ability to use basic cleaning tools and related equipment.
- Must be able to meet a flexible work schedule. Includes weekends, early a.m. and evenings to 10:00 p.m.
- Must have the ability to interact professionally with all staff, parishioners and visitors coming into the parish.
- Must have the ability to work in a multi-cultural environment.
- Must have computer skills in Microsoft Office.

PHYSICAL REQUIREMENTS

Must be able to lift 60+ pounds on a regular basis. Frequent standing, walking, sitting, lifting, carrying, pushing, pulling, climbing, stooping, kneeling, crouching, crawling, hearing, speaking, seeing, reaching, repetitive forward bending, repetitive overhead work, repetitive arm/hand/finger movements, sense of touch/feel, working in confined space or heights, temperature extremes.

Interested candidates, please forward your resume to:

**Our Lady of the Desert Catholic Church
Attention: Fr. Del Haroldson, C.R., Pastor
18386 Corwin Rd., Apple Valley, CA 92307**

The Diocese of San Bernardino is an Equal Opportunity Employer.