

**Employment Opportunity  
St. Louis Church  
Religious Education Coordinator**

The Coordinator of Catechetical Ministry is responsible for the coordination and administration of the Faith Formation Program. The director provides leadership assisting the parish community in building a solid foundation for adult spirituality, Christian living, ministry, and outreach; which support lifelong learning and conform to the General (GDC) and National Catechetical Directory (NCD), Diocesan guidelines, parish needs and contemporary culture.

**Requires a minimum of three years as a catechist.**

- Must have a thorough knowledge of Catholic theology, procedures, protocols and catechetical methods.
- Must have good organizational and interpersonal skills.
- May be required to be completely fluent and literate in English and Spanish, language that is reflected in parish demographics.
- Must be a Certified Master Catechist with at least 5 years of experience in catechetical programming and ten (10) credits or 40 clock hours of in-service in the following areas: administration, methodology, and supervision. With a minimum of two years college background in a relevant field.
- Completion of MFI program required.

**Physical Requirements**

Includes but not limited to considerable use of arms and legs, whole body movement, walking, stooping, standing, sitting, lifting and carrying up to 25 lbs., pushing, pulling, kneeling, crouching, crawling, hearing, speaking, seeing, reaching, repetitive forward bending, repetitive arm/hand motions, prolonged gripping of an item, repetitive hand/finger movements, sense of touch/feel, temperature extreme.

All applicants interested, please submit your resume to:

Fr. Luis A. Guido de la Cruz  
St. Louis Catholic Church  
68633 C Street  
Cathedral City, CA  
92234

Email: [lguido@sbdiocese.org](mailto:lguido@sbdiocese.org)

**The Diocese of San Bernardino is an Equal Opportunity Employer.**