

Diocese of San Bernardino CATHOLIC SCHOOL PRINCIPAL

St. Francis de Sales Catholic School Riverside, California

Salary is based upon Diocesan Schools Scale and depends upon qualifications and experience.

St. Francis de Sales Catholic School is a Pre-school through 8th grade school, located in the City of Riverside, in the County of Riverside, California. St. Francis de Sales Catholic School is fully accredited by Western Catholic Educational Association and Western Association of Schools and Colleges (WCEA/WASC) with an enrollment of 210 students and a professional staff of 20.

The candidate for Principal must be capable of working in collaboration with the Pastor, provide educational leadership for the school as well as be able to assume responsibility for the day-to-day administration. The candidate must possess excellent communication skills and enthusiasm for developing and maintaining a school with a strong Catholic identity and academic program.

Qualifications include, but are not limited to the following:

1. **Must** be an active, practicing Roman Catholic, in good standing.
2. **Must** have experience working in Catholic Schools.
3. Must possess a Bachelor's degree.
4. Masters Degree Preferred.
5. Ability to obtain Diocesan Ministry Formation certification.
6. Valid California Professional teaching credential or equivalent.
7. **Minimum five years** successful classroom teaching/administrative experience in a Catholic school(s) environment.
8. **Five years** of successful administrative experience in a Catholic School(s) environment Preferred.
9. Valid credential in educational administration Preferred.
10. Advanced degree in Educational Administration Preferred.

Please submit letter of intent and request for Application to:

Diocese of San Bernardino
Attn: School Principal
Office of Catholic Schools
1201 E. Highland Ave.
San Bernardino, CA 92404

E-mail: catholicschools@sbdiocese.org
Fax: (909) 475-5477

Application process will remain open until filled.