

**Part-Time Custodian
Sacred Heart Church, Rancho Cucamonga
19 Hours Per Week
\$15.50 an Hour**

The Diocese of San Bernardino is a vibrant and diverse community of Roman Catholic Believers committed to bringing the Good News of Jesus Christ to all we encounter. We are guided by the core values of hospitality, collaboration, faith sharing, and reconciliation. Through the impact of the Gospel, we seek to fill lives with hope.

POSITION SUMMARY:

Under general supervision, performs tasks in the maintenance of parish buildings and maintains cleanliness of all parish buildings and offices.

ESSENTIAL FUNCTIONS:

Maintains parish buildings, offices and equipment in good condition to include plumbing, carpentry, painting, electrical and mechanical. Requires all work to be performed according to safety requirements and guidelines. Sweeps, dusts, removes litter and wastepaper. Cleans fixtures, floors, and bathrooms. Sets up rooms for meetings and special events.

SKILLS AND EXPERIENCE REQUIRED:

Must have sufficient experience to deal with and perform most minor building repairs. Must be knowledgeable in safe work procedures and practices. Must have general knowledge of janitorial supplies and their applications, ability to use cleaning tools such as a vacuum cleaner and floor polisher, and familiarity with basic hand tools. Must be able to read basic English on cleaning agent labels for safety purposes.

EDUCATION AND CREDENTIALS REQUIRED:

High school or GED level. Must be able to read instructions for safe and correct use of tools and chemicals used in the repair of relevant items.

PHYSICAL REQUIREMENTS:

Must be able to lift 40+ lbs on a regular basis, standing, walking, climbing, crawling, sitting, pushing, pulling, stooping, kneeling, hearing, seeing, reaching, speaking, repetitive forward bending, prolonged gripping of an item, repetitive hand/finger movements, sense of touch/feel.

Interested candidates, please forward your resume to:

Sacred Heart Church
Attn: La Quita Baker
12704 Foothill Blvd
Rancho Cucamonga, CA 91739
Email laQuita.g@sacredheartrc.org

The Diocese of San Bernardino is an Equal Opportunity Employer.