

PART TIME YOUNG ADULT MINISTER / PART TIME MUSICIAN

St. Margaret Mary Catholic Church, Chino

St. Margaret Mary parish is a faith filled community seeking to extend the way, love and hope of Jesus Christ to all. The parish has a great opportunity for a part time young adult coordinator to join our staff and work with our local young adults. This opportunity can be extended if the candidate is willing and able to lead our 5:00 PM music ministry team.

RESPONSIBILITIES INCLUDE, BUT ARE NOT LIMITED TO:

- Young Adult Ministry Coordinator
- Coordinates, prepares & convenes YA gatherings in the context of Catholic spirituality.
- Coordinates yearly young adult retreat.
- Advertises young adult gatherings to parish and local community.
- Twice-annual attendance at parish staff meetings to make reports.
- Works within a budget; administers budget.
- Recruits and trains young adult ministry volunteer leaders who will assist in the planning and implementation of the program.
- Works with High School aged teens in their transition from high school into young adult.
- Youth Mass Music Coordinator
- Coordinates music ministry for the 5:00 PM youth Mass.
- Collaborates with pastor, youth minister and Director of Liturgy to provide music for liturgical worship.
- Attends liturgical trainings/workshops as appropriate for development.

QUALIFICATION GUIDELINES

- Must be a practicing Catholic in good standing and basic understanding of liturgy.
- Must be attending, enrolled or willing to enroll in PMFP courses.
- Must have an understanding of youth culture and sociability.
- Must be computer literate and proficient in MS Word, Excel, PowerPoint and Publisher.
- Must have ability to interact professionally with all employees and people on parish grounds as well as with young adults and their parents.
- Must have flexibility in work schedule as necessary.

Interested candidates, please forward your resume and salary requirements to:

St. Margaret Mary Church: 12686 Central Ave., Chino, CA 91710
Attn: Marianne Hacker, Business Manager mhacker@sbdioocese.org
The Diocese of San Bernardino is an Equal Opportunity Employer.